



**DIRECTORATE OF OPEN AND DISTANCE LEARNING
GURU NANAK DEV UNIVERSITY, AMRITSAR**

(Established by the State Legislature Act No. 21 of 1969)
(Accredited at "A++" grade (highest level as per modified criteria) by NAAC and conferred
"University with Potential for Excellence" and category-I status by UGC)

No. 68/00L

Dated 05/10/2018

To

**All the Students of PGDCA (Semester – I) (Theory & Practical)
Session 2018-19**

Subject: Conduct of Personal Contact Programme (PCP) of PGDCA (Semester-I) for Session 2018-19.

Memo:

The Personal Contact Programme (PCP) for the students of PGDCA (Sem – I) enrolled with Directorate of Open & Distance Learning during session 2018-19 will be conducted as per schedule given below:

Tenure of PCP	Timings	Learner Support Centre	Contact Persons
07/10/2018 to 18/11/2018	9:00 AM to 5:00 PM	Guru Nanak Dev University, Regional Campus, Sathiala 01853-242377 / 242040	Dr. G.S. Virk Er. Hardeep Singh Er. Satveer Kour

1. Since the PCP's are conducted for the benefit of the students admitted under Directorate of Open & Distance Learning and as mentioned in the prospectus, 50% attendance in the PCP is COMPULSORY to become eligible to appear in the University Examinations, they are advised to attend the PCP classes regularly. No exemption from attending the PCP will be allowed in any case. No change of PCP centre/batch will be entertained in any case.
2. The Students will have to make their own arrangements for their boarding and lodging during the course of the PCP.
3. Internal Assessment/Assignments will be allotted to Students during these PCPs. Students will have to take up and submit these assignments during the tenure of PCP.
4. Marks for Internal Assessment/Assignments once awarded, will not be revised thereafter.
5. In case of any difficulties, contact the Centre Coordinator/Deputy Coordinator, Course Coordinator.

Director

Directorate of Open & Distance Learning
Guru Nanak Dev University, Amritsar

CC: OSD, GNDU, Regional Campus, Sathiala