

Directorate of Open & Distance Learning Guru Nanak Dev University, Amritsar

Quotation Notice

To

Sealed quotations are hereby invited by the undersigned from firms and manufacturers for the Preparation and Printing of Self Learning Material (SLMs) approximately 3800 SLM Books (100 copies per subjects for total 38 titles as per list attached **Annexure-I**. The quotations should reach the office of the **Director Directorate of ODL and Online Studies, top floor Mathematics Building, opp. Pharmaceutical Sciences, Guru Nanak Dev University, Grant Trunk(G.T.) Road, Chheharta Amritsar Pin code 143005** undersigned on or before 10/07/2026. The quotations must be send by registered post or courier only. By hand or email submission of quotation copy will not be accepted.

Specifications

1. Paper for text 60 GSM
2. Paper for cover 250 GSM
3. Size 8 x 11"
4. Minimum copies 100 per subject
5. Except the cover page and title page printing can be done on double side in black & white on 60 GSM paper
6. Coloured Cover Page (front and back) on glossy paper of 250 GSM
7. Rate quoted per page including GST, freight charges and all taxes
8. Delivery within 1 month after receiving the order

Terms & Conditions:-

1. The quotation must be send in hard copy by post with duly filled and signed copy of technical and financial proposal in a specified format as attached annexure I and annexure II
2. Soft copy of SLMs for printing will be provided by the Directorate ODL GNDU along with the supply order.
3. Delivery within 1 month after receiving the order.
4. No Freight Charges will be paid by GNDU.
5. Words "Quotation for Preparation and Printing of Self Learning Material" may be noted on the top of the envelop.
6. Undersigned reserves the right to reject or accept any quotation or all quotations.
7. Payment against satisfactory work.
8. In case of any dispute, the matter will be referred to The Registrar, whose decision shall be final and binding upon the firm.
9. The rates quoted should be net inclusive of all taxes, GST, freight charges etc. on F.O.R. Guru Nanak Dev University Campus, Amritsar. The rate should be quoted per page basis on following basis alongwith compliance for as per format attached as annexure II.

Director ODL & Online Studies

For more information or detail contact Office of Director ODL and Online Studies, Guru Nanak Dev University Amritsar. Contact no. 0183-2258819 or email odl@gndu.ac.in

**Format for submission of Technical Specification for quotations invited for
Preparation and Printing of Self Learning Material by Directorate of ODL and
Online Studies, Guru Nanak Dev University Amritsar**

Registered post or courier only

To

Director ODL and Online Studies
Top floor Mathematics Building,
Opp. Pharmaceutical Sciences,
Guru Nanak Dev University Amritsar
Pin code 143005

Technical Specification Compliance

Specification	Qualify (Yes or No) (To be filled by the firm)
Paper for text 60 GSM	
Paper for cover 250 GSM	
Size 8 x 11"	
Minimum copies 100 per subject	
Except the cover page and title page printing can be done on double side in black and white on 60 GSM paper	
Coloured Cover Page (Front and Back) on glossy paper of 250 GSM	
Rate quoted per page including GST, freight charges and all taxes	
Delivery within 1 month after receiving the order	

Note: The Firm should submit the technical compliance in the above format. The total quantity is around 3800 Books. (Total 38 Titles 100 copies per book and minimum page per book is 100).

Name of Firm

Signature of authorized person

Date

Mobile No.

Address of the Firm

**Format for submission of Financial proposal(Rate in Rs.) for quotations
invited for Preparation and Printing of Self Learning Material by Directorate
of ODL and Online Studies, Guru Nanak Dev University Amritsar**

Registered post or courier only

To

Director ODL and Online Studies
Top floor Mathematics Building,
Opp. Pharmaceutical Sciences,
Guru Nanak Dev University Amritsar
Pin code 143005

Financial Proposal

Technical Specification	Rate per page in Rs. (inclusive of all taxes, GST, freight charges F.O.R GNDU extra) (To be filled by the firm)
Paper for text 60 GSM Paper for cover 250 GSM Size 8 x 11" Minimum copies 100 per subject Except the cover page and title page printing can be done on double side in black and white on 60 GSM paper Coloured Cover Page (Front and Back) on glossy paper of 250 GSM Rate quoted per page including GST, freight charges and all taxes Delivery within 1 month after receiving the order	

Note: The Firm should submit the financial proposal in the above format. The total quantity is around 3800 Books. (Total 38 Titles 100 copies per book and minimum page per book is 100).

Name of Firm

Signature of authorized person

Date

Mobile No.

Address of the Firm